



Sabden Primary School, Whalley Road,  
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Dear Parent/Carer

18<sup>th</sup> September 2020

In order that we did not disrupt the children's education any further on our return to school in September, we decided not to have staggered starts and ends to the day. As every class could enter and exit school at different locations, we thought that this would help us in having one opening and closing time.

However, it has been brought to my attention that parents and carers are gathering outside the school gates with little social distancing taking place. Many of our older carers are concerned especially as we hear today that the Lancashire rates of infection are creeping up.

Could I please remind parents that a quick drop off is required without the gathering that seems to be taking place.

The doors to school will be open from 8.50am until 9.00am. Please only come to school at this time, drop your child off quickly and then leave. If you do want to have a catch up with friends, please make sure it is well away from school. If only one parent/carers brings their child to school that would alleviate some of the problem. I will speak with staff to make sure that the doors are always opened on time.

To help on collection of your child, we have implemented the following procedure, we would like parents/carers to wait for their child in the following areas:

Reception - wait at side gate as normal from 3.20pm

Class 1 (Year 1 & 2) wait socially distanced inside the school gate on the tarmac area. Please do not spread out in front of the other class doors or let young children run about.

Class 2 (Y3 & y4) wait socially distanced on the memorial garden

Class 3 (Y5 & Y6) wait socially distanced on the pavement outside school.

It is very important that we keep to the social distancing rules set by the government to help school remain open.

Kind regards

**Elizabeth Maskell**

**Headteacher**

Headteacher Elizabeth Maskell  
B.Ed (Hons), N.P.Q.H.