



Sabden Primary School, Whalley Road,
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7th December 2023

Dear Parents,

We are once again looking into the need for extended hours, after school childcare provision at Sabden Primary School.

This provision would be separate to our after school clubs offer (lego club, crafts etc) which would still continue.

Extended hours is a provision for children needing to stay longer at school and be looked after. Extended hours would run from 3.30pm until 5.45pm / 6.00pm (to be determined).

Please complete this form and return even if you do not want to use the proposed provision – we need the nil returns so we can be sure if we go ahead or not.

The provision would be every school night (except holidays and INSET days, term time only and the last day of a full school term i.e. Christmas, Easter and Summer Holidays). We could take children from 3 years (nursery) through to Year 6. Children would have activities to do should they wish and have a small teatime snack (sandwiches, beans on toast, crumpets, fruits, yoghurts etc). There would be a cost but this is yet to be determined – we would ensure that the price is competitive.

We will continue to run our morning, before school provision so no survey is required for this.

The provision would not be run by school staff but by a manager and an assistant. These vacancies would need to be advertised and appointments made so time is of the essence. If anyone knows of a suitable person who is looking for this type of role please give them our details and ask them to get in touch.

Nothing will happen before September 2024 so when you are filling in the form please think about any children that would start then and what you might need in the coming months.

If all forms could be returned by Monday 11 December 2023 that would be a great help. We will be chasing up any forms not returned so please fill it in and get it back to us.

Many thanks.

Elizabeth Maskell

Headteacher Elizabeth Maskell
B.Ed (Hons), N.P.Q.H.

Sabden Primary School
After School Provision Survey December 2023

Your Name: -----

Child(rens) names: -----

I do not/ will not need extended after school provision

OR

I do / will need extended after school provision. (Please delete accordingly)

I do need after school provision and these are the REGULAR hours I would need AFTER SCHOOL. (Please write down all your children who will need the provision.)

	Child 1	Child 2	Child 3	Child 4
Name of Child				
Year group of child				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

I do need provision but do not have a regular pattern (shift workers etc)

I would need the following days... (please write in the box below)

Parent/ Carer Signature: -----

Date: -----

